

## Credit Card Charge Form (Telephone Authorization)

Prepared by \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
Date Ordered \_\_\_\_\_ at \_\_\_\_\_ am/pm Date Sent \_\_\_\_\_ at \_\_\_\_\_ am/pm

Card Holder Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Visa

MasterCard

Address \_\_\_\_\_  
\_\_\_\_\_

Case Number  
Requested \_\_\_\_\_

Case Parties \_\_\_\_\_

Regular Copy \_\_\_\_\_

Regular Mail \_\_\_\_\_

Certified Copy \_\_\_\_\_

Priority Mail \_\_\_\_\_ (\$3.85)

Certified/Exemp \_\_\_\_\_

**Total Amount** \_\_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_

## Credit Card Charge Form (Telephone Authorization)

Prepared by \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
Date Ordered \_\_\_\_\_ at \_\_\_\_\_ am/pm Date Sent \_\_\_\_\_ at \_\_\_\_\_ am/pm

Card Holder Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Visa

MasterCard

Address \_\_\_\_\_  
\_\_\_\_\_

Case Number  
Requested \_\_\_\_\_

Case Parties \_\_\_\_\_

Regular Copy \_\_\_\_\_

Regular Mail \_\_\_\_\_

Certified Copy \_\_\_\_\_

Priority Mail \_\_\_\_\_ (\$3.85)

Certified/Exemp \_\_\_\_\_

**Total Amount** \_\_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_

## Credit Card Charge Form (Telephone Authorization)

Prepared by \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
Date Ordered \_\_\_\_\_ at \_\_\_\_\_ am/pm Date Sent \_\_\_\_\_ at \_\_\_\_\_ am/pm

Card Holder Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Visa

MasterCard

Address \_\_\_\_\_  
\_\_\_\_\_

Case Number  
Requested \_\_\_\_\_

Case Parties \_\_\_\_\_

Regular Copy \_\_\_\_\_

Regular Mail \_\_\_\_\_

Certified Copy \_\_\_\_\_

Priority Mail \_\_\_\_\_ (\$3.85)

Certified/Exemp \_\_\_\_\_

**Total Amount** \_\_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_

## Credit Card Charge Form (Telephone Authorization)

Prepared by \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
Date Ordered \_\_\_\_\_ at \_\_\_\_\_ am/pm Date Sent \_\_\_\_\_ at \_\_\_\_\_ am/pm

Card Holder Name: \_\_\_\_\_ Phone Number \_\_\_\_\_

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Visa

MasterCard

Address \_\_\_\_\_  
\_\_\_\_\_

Case Number  
Requested \_\_\_\_\_

Case Parties \_\_\_\_\_

Regular Copy \_\_\_\_\_

Regular Mail \_\_\_\_\_

Certified Copy \_\_\_\_\_

Priority Mail \_\_\_\_\_ (\$3.85)

Certified/Exemp \_\_\_\_\_

**Total Amount** \_\_\_\_\_

Special Instructions: \_\_\_\_\_  
\_\_\_\_\_

# Credit Card Charge Form

## (Telephone Authorization)

Prepared by _____	Received by _____	Date _____
Date Ordered _____ at _____ am/pm	Date Sent _____ at _____ am/pm	
Card Holder Name: _____		
Phone Number _____		
Credit Card # _____		
_____ Visa	_____ MasterCard	
Expiration Date _____		
Address _____		
_____		
Case Number Requested _____		
Case Parties _____		
_____		
Regular Copy _____	Regular Mail _____	
Certified Copy _____	Priority Mail _____ (\$3.85)	
Certified/Exemp _____		
Total Amount _____		
Special Instructions: _____		
_____		

# Credit Card Charge Form

## (Telephone Authorization)

Prepared by _____	Received by _____	Date _____
Date Ordered _____ at _____ am/pm	Date Sent _____ at _____ am/pm	
Card Holder Name: _____		
Phone Number _____		
Credit Card # _____		
_____ Visa	_____ MasterCard	
Expiration Date _____		
Address _____		
_____		
Case Number Requested _____		
Case Parties _____		
_____		
Regular Copy _____	Regular Mail _____	
Certified Copy _____	Priority Mail _____ (\$3.85)	
Certified/Exemp _____		
Total Amount _____		
Special Instructions: _____		
_____		

# Credit Card Charge Form

## (Telephone Authorization)

Prepared by \_\_\_\_\_ Received by \_\_\_\_\_ Date \_\_\_\_\_  
Date Ordered \_\_\_\_\_ at \_\_\_\_\_ am/pm Date Sent \_\_\_\_\_ at \_\_\_\_\_ am/pm  
Card Holder  
Name: \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Credit Card # \_\_\_\_\_

Visa

MasterCard

Expiration Date \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Case Number  
Requested \_\_\_\_\_

Case Parties \_\_\_\_\_

Regular Copy \_\_\_\_\_  
Certified Copy \_\_\_\_\_  
Certified/Exemp \_\_\_\_\_

Regular Mail \_\_\_\_\_  
Priority Mail \_\_\_\_\_ (\$3.85)

**Total Amount** \_\_\_\_\_

Special  
Instructions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_